



**SAMPLE  
CHECK IN REPORT FOR**



**PROPERTY ADDRESS**

Address of property

**INVENTORY PREPARED FOR AND ON BEHALF OF:**

Address of Agent/Landlord



**Date Prepared:** Date report was compiled



## INFORMATION FOR LANDLORDS AND TENANTS FOR THE INVENTORY AND SCHEDULE OF CONDITION

### **DISCLAIMER**

This inventory provides a fair and accurate record and condition of the contents and internal condition of the property. It is the responsibility of the Landlord and Tenant or the respective agents to agree between themselves the accuracy of this report. The person preparing the inventory is not an expert in fabrics, woods, materials, age or antiques etc., neither are they a qualified surveyor or valuer.

The inventory should not be used as an accurate description of each and every piece of furniture and equipment, or as a structural survey report.

The Inventory Clerk will not access lofts, cellars or locked rooms, locked garages and sheds, and as such, property within these rooms which have not been noted on the inventory, are the sole responsibility of the Landlord.

The Clerk will not undertake the movement of any items of heavy furniture or appliances and we cannot guarantee the condition of flooring under such furniture or appliances.

All electrical appliances are considered to complete with plugs, bulbs, flexes etc, unless noted otherwise. We will test electrical equipment for power only and only when practical.

The descriptions of the listed items are for the identification purposes only and we do not attempt to determine or pass on opinion as to whether an article is genuine or reproduction. Photos of such items will be included if deemed necessary.

If a property has been cleaned to a professional standard, including carpets, windows, external woodwork and doors this will be noted in the general comments section of the inventory. Lights will be tested to confirm if they are working, except for those fittings without light bulbs.

WSM Inventories reserves the right to use any photographs they take for use on the company website or other marketing purposes.

### **SAFETY DISCLAIMER**

The inventory relates only to the furniture, furnishings and all Landlord's equipment and contents in the property. It is no guarantee of, or report on, the adequacy of, or safety of any such equipment or contents, merely a record that such items exist in the property at the date of the inventory and the superficial condition. None of the electrical or gas appliances have been checked as to working order. Bunk beds and cots have not been checked for safety.

### **FURNITURE AND FURNISHINGS (FIRE) (SAFETY) REGULATIONS 1988 AS AMENDED 1993**

The Fire & Safety Regulation regarding furnishings, gas, electrical and similar services are ultimately the responsibility of the instruction principal. Where the inventory notes "Furniture and Fire Regulation label visible", this should not be interpreted to mean the item complies with the Regulation, merely that the label is visible.

### **SMOKE DETECTORS**

Smoke detectors are not tested and it is the tenant's responsibility to inspect the smoke detectors at regular intervals to ensure they are in full working order, as per manufacturer's instructions.

### **INVENTORY CHECK OUT AT END OF TENANCY**

It is essential that all items are clean and are returned to respective rooms as shown on the original inventory. All work surfaces, baths, sinks, cookers, fridges/freezers, walls, carpets, drawers, woodwork, cupboards, etc are cleaned before the final check out inspection is due to be carried out. Failure to do this may incur the tenant further costs.

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**NOTES REGARDING THIS PROPERTY:**

The property is an unfurnished three bedroom semi-detached house with cloakroom, kitchen, lounge, bathroom, garden and garage.

**CONTENTS AND CONDITION:**

Condition of all items is considered to be of good order unless otherwise noted.  
Skirting and woodwork is considered to be roughly painted white unless otherwise noted.

Any marks or scratches noted are minor unless otherwise stated.  
We would recommend fitting door stops where door handles open onto walls to prevent damage.

**FRONT OF PROPERTY**



1	<p>Brick built semi-detached house with white UPVC windows</p> <p>Brick driveway leading to garage and front steps</p> <p>2 x round inspection covers in driveway</p> <p>Paved steps leading to front door</p> <p>Lawn area to right of driveway</p> <p>Shrub beneath front window</p> <p>White lantern style outside light</p> <p>2 x white hanging basket brackets</p> <p>Black oval plaque with brass edging and brass numeral '10'</p> <p>White plastic door bell</p>	<p>Working</p> <p>Slightly weathered</p> <p>Working</p>
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<p>2</p>	<p><b>FRONT DOOR</b> – white UPVC, 2 x decorative leaded glass panes at top, 1 x panel below                  Chrome lever handle with Yale lock                  Chrome letterbox</p> <p>2 x matching glazed panes to left and right of door with UPVC panels below</p> <p>White UPVC frame and threshold</p>	<p>Minor marks to top of frame – sticky pad residue</p>
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SAMPLE

**ENTRANCE HALLWAY**



3	<p><b>DOOR</b> – as stated at front Chrome cover to letterbox</p> <p>White UPVC frame</p>	
4	<p><b>WALLS</b> – yellow painted</p> <p>Skirting – white painted</p>	<p>Various settlement cracks, scuffs and minor marks Chipped to wall corners 2 x nails, 1 x screw Some damage around nails</p> <p>Few minor chips</p>
5	<p><b>FLOORING</b> – pine effect laminate</p> <p>Brown door mat</p>	<p>Used condition, minor marks <i>Minor scratching at door entry</i></p>
6	<p><b>CEILING</b> – white painted</p> <p>Coving – white painted</p>	

7	<b>LIGHTING</b> – 7 x recessed spot lights with white surrounds	Working
	<b>FIXTURES, FITTINGS AND CONTENTS</b>	
8	<p><b>Under stairs cupboard:</b></p> <p>White painted 4-panel door, chrome lever handle White painted frame</p> <p>4 x double hooks on inside of door</p> <p><u>Contains:</u> Roughly white painted walls Flooring as hallway Bayonet light fitting</p> <p>Various tins of paint</p>	<p>Various marks on walls</p> <p>Light working</p> <p><i>Tins have now been removed</i></p>
9	<p>White radiator with thermostat</p> <p>Wooden plaque with 6 x chrome double hooks</p> <p>1 x white plastic smoke alarm</p> <p>Danfoss thermostat control</p>	<p>Minor chip to paintwork</p> <p>Slightly loose on wall</p> <p>Not tested</p>
10	<p>1 x white plastic light switch</p> <p>2 x white plastic quad light switch</p> <p>1 x white plastic double socket</p> <p>1 x white plastic telephone socket</p>	

**GLOAKROOM**



11	<b>DOOR</b> – white painted 6-panel door, chrome lever handles with integrated lock  White painted frame	
12	<b>WALLS</b> – green painted  White tiled splash back above basin  Skirting – white painted	Chipped at either end of shelf above toilet  Minor marks on left wall
13	<b>FLOORING</b> – pine effect laminate	
14	<b>CEILING</b> – white painted  Coving – white painted	
15	<b>LIGHTING</b> – stainless steel frosted glazed fitting	Working Shade is slightly cracked Slightly dirty
16	<b>WINDOWS</b> – white UPVC, frosted leaf design glass  1 x fixed pane 1 x top opener, white lever handle with lock  White UPVC window sill	1 x key present



17	<b>CURTAINS/BLINDS</b> – grey venetian blind with pull cord and closer rod	
	<b>FIXTURES, FITTINGS AND CONTENTS</b>	
18	White wall mounted basin, chrome hot and cold taps, chrome plughole, plug and chain  White low level toilet, white seat and lid, chrome integrated flush button, concealed cistern with white laminate shelf above	Pipework painted to match walls Lime scale marks around plug hole  Green mark on right side of shelf Shelf is split on left side and has chip on right side
19	Chrome and rubber door stop  Chrome toilet roll holder  Chrome bracket with frosted glass soap dispenser bottle  Chrome towel ring  Wall mounted mirror with wide pine frame  White ceramic toilet brush holder with toilet brush  Silavent extractor fan  Consumer box	Working
20	Pull cord light switch with chrome handle	

**KITCHEN**



21	<p><b>DOOR</b> – white painted 6-panel door, chrome lever handles</p> <p>White painted frame</p> <p><b>Door to outside</b> – white UPVC with 1 x glazed pane, 1 x panel Chrome lever handles with key lock</p> <p>White UPVC frame and threshold</p>	<p>Minor marks</p> <p>Minor marks and chips</p>
22	<p><b>WALLS</b> – light blue painted</p> <p>Low level splash backs matching counter tops</p> <p>Stainless steel splash back behind hob</p> <p>Skirting – white painted</p>	<p>3 x screws in walls</p> <p>Chips in paint above and to right of back door</p> <p><i>Dusty</i></p>
23	<p><b>FLOORING</b> – grey slate tile effect lino</p>	<p>Clean condition</p>
24	<p><b>CEILING</b> – white painted</p> <p>Coving – white painted</p>	<p>Settlement crack above door</p>
25	<p><b>LIGHTING</b> – 6 x recessed ceiling spot lights</p>	<p>Working</p>

	2 x under cupboard strip lights	Working
26	<p><b>WINDOWS</b> – white UPVC</p> <p>1 x side opener, white lever handle with key lock            1 x top opener, white lever handle with key lock            1 x fixed pane</p> <p>White UPVC window sill</p>	1 x key present
27	<b>CURTAINS/BLINDS</b> – none	
	<b>FIXTURES, FITTINGS AND CONTENTS</b>	
28	<p><b>Kitchen counter</b> – black granite with integrated drainer for sink</p> <p><b>Sink</b> – stainless steel double sink, chrome mixer tap, 2 x chrome push plugs, chrome plug holes</p> <p><b>Kitchen units</b> – beech woodgrain effect, panel doors with stainless steel rod handles            Matching kickboards</p> <p><b>Base units:</b>            10 x drawers            1 x tallboy cupboard with 2 x doors and 4 x shelves            4 x single cupboards, each with one shelf            2 x corner cupboards, each with one shelf            1 x single cupboard, no shelf            1 x double cupboard with one shelf</p> <p><b>Wall units:</b>            1 x top opening cupboard, no shelf            4 x single cupboards, each with 2 x shelves            1 x single cupboard with one shelf            2 x single cupboards, each with frosted glass panel door and one glass shelf            1 x cupboard containing boiler</p> <p>1 x tallboy style pull out drawer with 5 x chrome racks</p>	<p>Lime scale marks around sink area</p> <p>All chrome is slightly watermarked  <i>Sink and fittings are now clean</i></p> <p>Handle on top door is slightly loose - <i>fixed</i></p> <p>Ring marks in base of cupboard</p>

<p>29</p>	<p><b>Appliances:</b></p> <p>Stainless steel Neff extractor hood 6 x buttons 2 x lights 2 x glass screens</p> <p>Stainless steel Neff gas hob 5 x burners 2 x black pan holders 1 x black round pan holder 5 x stainless steel control dials</p> <p>Stainless steel built in microwave with stainless steel surround 1 x matching dial 10 x matching buttons Glass plate inside</p> <p>Stainless steel built in Neff oven, matching rod handle 2 x black dials 5 x black buttons 3 x stainless steel wire shelves 1 x grill pan with rack and handle</p> <p>White Hotpoint fridge freezer <u>Fridge</u> 3 x glass shelves 3 x clear plastic drawers 3 x door shelves, one with cover 1 x egg rack 1 x bottle rack <u>Freezer</u> 3 x drawers, two clear plastic, one white plastic 1 x wire shelf</p> <p>Potterton EP2001 boiler</p>	<p>Working Slightly greasy condition</p> <p>Burnt on food residue around burners</p> <p>Small amount of burnt on food residue in base of oven</p> <p>Slightly dirty in door rubber – <i>now clean</i></p> <p>Front panel is missing</p>
<p>30</p>	<p><b>Kitchen contents:</b></p> <p>Wooden chopping board</p> <p>White radiator with thermostat</p> <p>Byron plug-in door bell chime</p> <p>Chrome and rubber door stop</p>	<p>Used condition, cut marks</p> <p>Working</p>

INVENTORY AND SCHEDULE OF CONDITION FOR: Address of property

31	2 x chrome double light switches 5 x chrome double sockets 1 x chrome cooker switch 4 x chrome fused switches 1 x chrome television socket 1 x chrome telephone socket	
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SAMPLE

**LOUNGE**



32	<p><b>DOOR</b> – white painted 6-panel door, chrome lever handles</p> <p>White painted frame</p>	<p>Minor chips</p>
33	<p><b>WALLS</b> – grey painted</p> <p>Skirting – white painted</p>	<p>Minor marks to archway edges and throughout room 1 x picture hook 3 x screws</p> <p>Minor marks and chips Slightly cracking on left wall</p>
34	<p><b>FLOORING</b> – beige short pile carpet</p>	<p>Large stains in centre and facing side of room Furniture indents Light stain beneath radiator</p>
35	<p><b>CEILING</b> – white painted</p> <p>Coving – white painted</p>	

36	<b>LIGHTING</b> – 4 x chrome square wall lights	Working
37	<b>WINDOWS</b> – white UPVC  1 x fixed pane 1 x top opener, white lever handle with key lock 2 x side openers, white lever handles and key locks  White UPVC window sill	No keys present     Minor scratches in centre
38	<b>CURTAINS/BLINDS</b> – curtain track with pull cords and white plastic knobs  2 x green window length lined curtains  2 x matching tie backs on brass hooks	Cords are dirty and knotted
	<b>FIXTURES, FITTINGS AND CONTENTS</b>	
39	White radiator with thermostat  Chrome and rubber door stop  Various tv cables throughout room	
40	2 x chrome single light switches 1 x chrome double socket	

**STAIRS AND LANDING**



41	<b>STAIR WOODWORK</b> – white painted banister rail, spindles and newel posts	Minor scratching on banister rail
42	<b>WALLS</b> – pale yellow painted  Skirting – white painted	Chip to paintwork at top of stairs Light marks and finger marks on stairway  Minor marks
43	<b>FLOORING</b> – cream short pile carpet  Brass carpet strips to all rooms	Minor marks and spot marks
44	<b>CEILING</b> – white painted  Coving – white painted  White painted loft hatch  White plastic smoke alarm	Blue mark at top of stairs   Not inspected  Not tested



45	<b>LIGHTING</b> – 6 x recessed ceiling spot lights	Only 5 x working <i>All bulbs now working</i>
	<b>FIXTURES, FITTINGS AND CONTENTS</b>	
46	<p><b>Built in cupboard:</b></p> <p>White painted 6-panel door, chrome lever handle White painted frame</p> <p><u>Contains:</u></p> <p>Cream painted walls</p> <p>2 x pine slatted shelves</p> <p>Lagged hot water tank with associated pipe work</p> <p>Shower pump with instruction leaflet</p> <p>Stop cocks</p>	<p>Slightly marked on outside top left panel</p> <p>Settlement crack on right hand side of facing wall</p>
47	<p>1 x white plastic single light switch</p> <p>1 x white plastic double light switch</p> <p>1 x white plastic stainless steel</p> <p>1 x white plastic fused switch</p> <p>1 x white plastic isolator switch</p>	

**BEDROOM 1**



48	<p><b>DOOR</b> – white painted 6-panel door, chrome lever handles</p> <p>1 x stainless steel hook on inside</p> <p>White painted frame</p>	<p>Minor repair marks</p>
49	<p><b>WALLS</b> – 2 x cream painted walls, 2 x sand colour painted walls</p> <p>Skirting – white painted</p>	<p>Faint mark on left hand wall</p>
50	<p><b>FLOORING</b> – cream short pile carpet</p>	<p>Furniture indents Faint stains by window and wardrobes Rust spot mark by window</p>
51	<p><b>CEILING</b> – white painted</p> <p>Coving – white painted</p>	
52	<p><b>LIGHTING</b> – chrome bar fitting with 4 x directional spot lights</p>	<p>Working</p>
53	<p><b>WINDOWS</b> – white UPVC</p> <p><u>Window 1</u> 1 x fixed pane 2 x side openers, white lever handles 1 x top opener, white lever handle</p> <p>White UPVC sill</p>	<p>Small mildew marks in frame corners</p>

	<p><u>Window 2</u> 2 x side openers, white lever handles White UPVC sill</p>	
54	<p><b>CURTAINS/BLINDS</b> – 2 x silver colour curtain poles with curled ends 4 x cream window length lined curtains 4 x silver colour hold backs with curled ends</p>	Small mark to right curtain on window 1
	<b>FIXTURES, FITTINGS AND CONTENTS</b>	
55	<p><b>Built in wardrobes:</b> Beech effect wardrobe with sliding doors – 2 x beech doors, 1 x mirrored door Decorated inside as bedroom <u>Contains:</u> 1 x high level beech laminate shelf 1 x brass hanging rail</p>	Various minor marks to inside walls
56	<p>Chrome and rubber door stop Grey metal wall mounted television bracket</p>	
57	<p>2 x chrome single light switches 1 x chrome double socket</p>	

**BATHROOM**



58	<p><b>DOOR</b> – white painted 6-panel door, chrome lever handles with integrated lock</p> <p>White painted frame</p>	
59	<p><b>WALLS</b> – red painted</p> <p>Cream marble effect splash backs above basin and bath</p> <p>Skirting – white painted</p>	<p>Slight chipping to corner edge</p> <p>Grouting slightly discoloured behind sink</p>
60	<p><b>FLOORING</b> – pine effect laminate</p>	
61	<p><b>CEILING</b> – white painted</p> <p>Coving – white painted</p>	<p>Settlement cracking</p>
62	<p><b>LIGHTING</b> – 6 x recessed spot lights</p>	<p>Only 4 x working – <i>all now working</i></p>

63	<p><b>WINDOWS</b> – white UPVC, frosted leaf design glass</p> <p>1 x fixed pane 1 x top opener, white lever handle with key lock 2 x side openers, white lever handles with key lock</p> <p>White UPVC window sill</p>	1 x key present
64	<p><b>CURTAINS/BLINDS</b> – none</p>	
	<p><b>FIXTURES, FITTINGS AND CONTENTS</b></p>	
65	<p>Large white basin, chrome lever mixer tap, chrome plug and plug hole</p> <p><i>Sink set into:</i> Beech laminate unit, 1 x double cupboard, 1 x single cupboard, chrome bow handles 1 x shelf in each cupboard</p> <p>White enamel bath, centrally fitted chrome lever mixer tap, chrome overflow, plug and plughole Beech effect bath panels</p> <p>White low level toilet, white seat and lid, chrome integrated flush button, concealed cistern with white shelf above</p> <p>Aluminium framed shower cubicle, sliding door and fixed pane, aluminium handle White shower tray, chrome plug hole</p> <p>Silver grey Grohe shower unit with multi jets, flexi hose and chrome shower heads</p>	<p>Lime scale marks on fittings</p> <p>Small chip to left of taps</p> <p>Shelf is lightly stained and has ring mark</p> <p>Doors are water marked Sealant is discoloured</p> <p>Jets are lime scale marked</p>
66	<p>Chrome and rubber door stop</p> <p>Chrome wire shower shelving unit</p> <p>Chrome heated towel rail</p>	

INVENTORY AND SCHEDULE OF CONDITION FOR: Address of property

	<p>Wall mounted mirror with lights, pull cord with white plastic knob</p> <p>Wall mounted chrome effect and white ceramic toilet brush holder with brush</p> <p>Chrome and glass toilet roll holder</p> <p>Extractor fan</p>	<p>Light not working</p> <p>Plastic holder is broken</p>
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SAMPLE

**BEDROOM 2**



67	<p><b>DOOR</b> – white painted 6-panel door, chrome lever handles</p> <p>1 x stainless steel hook on inside</p> <p>White painted frame</p>	<p>Few paint spots on inside</p>
68	<p><b>WALLS</b> –</p> <p><i>Front and back walls</i> - dark lilac painted</p> <p><i>Left and right walls</i> - pink painted</p> <p>Skirting – white painted</p>	<p>7 x screw holes on left hand wall</p> <p>Right wall has various marks and blue tac marks</p> <p>Overruns of paint</p>
69	<p><b>FLOORING</b> – pine effect laminate</p>	<p>Heavy scratching in doorway</p>
70	<p><b>CEILING</b> – white painted</p> <p>Coving – white painted</p>	

71	<b>LIGHTING</b> – pendant light, pink and lilac patterned up lighter shade	Working
72	<b>WINDOWS</b> – white UPVC  1 x fixed pane 2 x side openers, white lever handles 1 x top opener, white lever handle  White UPVC sill	No keys present
73	<b>CURTAINS/BLINDS</b> – silver colour curtain pole with twist ends  2 x lilac tap top lined curtains with fairy design matching light shade	Markings to lining of right curtain
<b>FIXTURES, FITTINGS AND CONTENTS</b>		
74	White radiator  2 x dark pink shelves fitted with grey brackets	Paint on left cap
75	1 x white plastic light switch 1 x white plastic double socket 2 x white plastic single sockets 1 x white plastic television socket 1 x white plastic telephone socket	



**BEDROOM 3**



76	<p><b>DOOR</b> – white painted 6-panel door, chrome lever handles</p> <p>1 x stainless steel hook on inside</p> <p>White painted frame</p>	<p>Minor chips</p> <p>Minor chips</p>
77	<p><b>WALLS</b> – grey painted</p> <p>White painted dado rail</p> <p>Beige floral design border above rail</p> <p>Skirting – white painted</p>	<p>Minor marks</p> <p>Repaired area in left hand side of window recess</p> <p>Small chip on back wall</p> <p>Paper lifting in places</p> <p>Minor marks</p>
78	<p><b>FLOORING</b> – blue carpet</p>	<p>Slightly faded</p> <p>Wear to thoroughfares</p>
79	<p><b>CEILING</b> – white painted</p> <p>Coving – white painted</p>	
80	<p><b>LIGHTING</b> – chrome ceiling fitting with 3 x directional spot lights</p>	<p>Working</p>
81	<p><b>WINDOWS</b> – white UPVC</p> <p>1 x fixed pane</p> <p>2 x side openers, white lever handles</p> <p>1 x top opener, white lever handle</p> <p>White UPVC sill</p>	

82	<p><b>CURTAINS/BLINDS –</b> white plastic curtain track</p> <p>2 x blue window length lined curtains</p> <p>2 x blue tie backs with brass hooks</p>	<p>Slightly faded Linings are discoloured</p> <p>Slightly faded</p>
	<p><b>FIXTURES, FITTINGS AND CONTENTS</b></p>	
83	<p><b>Built in wardrobes:</b></p> <p>2 x white framed sliding mirrored doors</p> <p>Cream painted walls on paper</p> <p>Blue carpet</p> <p><u>Contains:</u></p> <p>White laminate shelving unit</p> <p>2 x drawers</p> <p>3 x brass hanging rails</p>	<p>Various marks and rawl plug holes to inside walls Paper is creased</p> <p>Edging strips missing</p>
84	<p>White radiator</p> <p>Chrome and rubber door stop</p>	
85	<p>1 x white plastic light switch</p> <p>3 x white plastic double sockets</p> <p>1 x white plastic telephone socket</p> <p>1 x white plastic television socket</p>	

**GARAGE**



86	<p><b>DOOR</b> – white remote controlled up and over door to front</p> <p><b>Rear door</b> – white UPVC with glazed pane, chrome lever handles with lock</p> <p>White UPVC frame and threshold</p>	Slightly dirty and marked
87	<b>WALLS</b> – breeze block with boarding to one side	Several nails, screws and rawl plugs in walls
88	<b>FLOORING</b> – concrete	Marked and stained
89	<b>CEILING</b> – boarded	
90	<b>LIGHTING</b> – 2 x strip lights with covers	Working
91	<p><b>WINDOWS</b> – white UPVC</p> <p>1 x side opener, white lever handle</p> <p>White UPVC sill</p>	Slightly dirty
92	<b>CURTAINS/BLINDS</b> – none	
	<b>FIXTURES, FITTINGS AND CONTENTS</b>	
93	Section of laminate counter top	

INVENTORY AND SCHEDULE OF CONDITION FOR: Address of property

	<p>6 x wooden shelves on brackets</p> <p>White plastic wall mounted double cupboard, white plastic knob handles 1 x matching shelf inside</p> <p>Light wood effect wall mounted double cupboard, metal rod handles 1 x matching shelf inside</p> <p>Electric meter</p> <p>Gas meter</p>	<p>Dirty inside</p> <p>Dirty inside</p>
94	<p>2 x white plastic light switches 3 x white plastic double sockets</p>	

SAMPLE

**GARDEN**



<p>95</p>	<p>Slab patio area adjoining rear of property</p> <p>White security light with sensor</p> <p>White bulkhead outside light</p> <p>Black painted metal hanging basket bracket</p> <p>Brick built bbq frame with red/black Bondi gas bbq</p>	<p>Not tested</p> <p>Working</p> <p>Dirty inside, slightly rusty</p>
<p>96</p>	<p>Brick wall and wooden picket style fencing with gate</p> <p>Slab steps leading to main lawn area</p> <p>Mature tree in centre of lawn, log edging around base</p> <p>Borders around lawn containing a variety of plants and shrubs</p> <p>Wooden fencing and trellis around perimeter of garden</p> <p>Retractable washing line stretching from rear of property to tree, wooden support pole</p> <p>Wooden bird house table</p>	<p>Wall is mossy Gate is slightly stiff to open, hinges are rusty</p> <p>Slightly mossy</p> <p>Weedy throughout</p> <p>Weathered condition</p> <p>Weathered condition</p>

**KEYS / METER READINGS**

**IMPORTANT – Tenants are to ensure that all keys are returned to their correct places as noted on the inventory – charges will be incurred for replacing lost or broken keys.**

KEYS TO BE ISSUED AT CHECK IN	PRESENT AT CHECK OUT
<i>See photo below</i>	

SERVICE/SUPPLIER	METER LOCATION	READING	SERIAL NO.
ELECTRIC	Garage	03000.5 <i>03002.3</i>	L75C00892
GAS	Garage	9067.35 <i>9068.12</i>	2725365S
WATER		Not read	

*A. Tenant*

TENANT SIGNATURE \_\_\_\_\_

*A. Lettingagent*

AGENT/LANDLORD SIGNATURE \_\_\_\_\_

*1<sup>st</sup> January 2010*

DATE \_\_\_\_\_

**ADDITIONAL PHOTOS**



Gas and electric meters



Keys issued to tenant at check in